

# Training Registration

Course title:

Date(s):  -  Location:

Registration fee:  Registration deadline:

## Your information

Name:

Mailing address:

City:  State:  Zip:

Phone number:  Fax:

Employer:  Job title:

Accreditation number:  Email:

**Please indicate if you will need any accommodations (for example, sign language interpreter, braille, large print, etc):**

## Signature

Your employer must sign this form to reimburse you. You are not required to get your supervisor's approval for levies and boards of equalization training.

Supervisor signature:  Date:

## How to register

1. Submit a form for each student
2. Email your registration to  
[DORPropertyTaxEducation@dor.wa.gov](mailto:DORPropertyTaxEducation@dor.wa.gov).
3. Write checks to WSACA Education Fund.

## Mail your payment to:

WSACA Education Fund  
855 Trosper Rd SW #108  
PMB 329  
Tumwater, WA 98512

## Cancellation and refund policy

If you paid your registration fee, we must receive a notice of cancellation no later than the registration deadline in order to give you a refund. If you did not pay your registration fee and do not submit a notice of cancellation at least 10 business days before the start of class, you still owe the registration fee. You cannot register for classes until you pay unpaid registration fees from previous classes. You must attend 90 percent of the course to receive a certificate of completion for continuing education or general interest hours.

## Questions?

Email: [DORPropertyTaxEducation@dor.wa.gov](mailto:DORPropertyTaxEducation@dor.wa.gov)

Call: Tiffany LeMoine 360-534-1361