

Day 1 Agenda:

8:30 – 9:00

Welcome, Introductions, & Legislative Update – Rikki Bland

- Kickoff the day with introductions and a review of recent legislative changes.

9:00 – 10:00

Basic Overview of PT System – Rikki Bland

- A look at the property tax structure and key roles to build a solid foundation.

10:00-10:15

Break

- Take a quick pause—grab coffee or stretch your legs!

10:15 – 11:00

Assessor's Office Overview – Melissa Olivas

- Assessor functions and duties

11:00 – 11:45

Avenues of Appeal – Rikki Bland

- Explore the different paths for appeal, when to file, and navigating the process.

11:45 – 12:45

Lunch Break

- Enjoy a well-deserved break and recharge for the afternoon sessions.

12:45 – 1:45

Appeal & Hearing Processes – Rikki Bland

- Step-by-step guidance on appeal procedures and how to prepare for and conduct hearings effectively.

1:45 – 2:15

Board Reviews – Rikki Bland

- An overview of the board review process and what you should know.

2:15 – 2:30

Afternoon Break

- Short break to refresh before the final sessions.

2:30 – 4:00

Laws, Standards, & Ethics – Callie Barrett & Andrew Krawczyk, *Assistant Attorneys General*

- Deep dive into the legal framework, standards for review, and maintaining professionalism in hearings.

4:00 – 4:30

Wrap-Up & Q&A

- Final thoughts, summary, and an open floor for your questions.

Day 2 Agenda:

8:30 – 10:00

Real Property Valuation – Marilyn O’Connell

- Overview of how properties are valued and key valuation concepts.

10:00 – 10:15

Break

- Take a quick pause—grab coffee or stretch your legs!

10:15 – 11:30

Property Tax Relief Programs for Individuals – Laura Osborne

- Discussion of exemptions, deferrals, and qualifications.

11:30 – 12:30

Lunch

- Enjoy a well-deserved break and recharge for the afternoon sessions.

12:30 – 1:45

Classified Land Appeals – Janeene Niemi

- Overview of current use classification, eligibility, and valuation impacts.

1:45 – 2:30

Reconvenes & Good Cause – Rikki Bland

- Criteria and procedures for reconvening boards and handling late petitions.

2:30 – 2:45

Break

- Short break to refresh before the final sessions.

2:45 – 3:15

Equalization – Rikki Bland

- How boards ensure uniform property values at 100% true and fair market value.

3:15 – 4:00

Board Orders – Rikki Bland

- Requirements for issuing decisions and drafting board orders.

4:00 – 4:30

Resources, Wrap-up, and Questions

- Discuss tools, references, and resources available to assist you.
- Open discussion, Q&A, and closing remarks.